

The 2025-26 scheduling materials will be sent to department chairs by February 3. Your **rtqrqgfu** **uejfwngu ctg fwg d{ Ocj 50**

Complete the Google sheet the Registrar's Office provides by email in February. THAT IS THE SHEET the Registrar's Office will use to schedule your courses. If you wish to share the sheet with others in your department, contact Sarah Sharp (sharps@reed.edu) to set them up with access.

Please DO NOT use other spreadsheets or materials to submit your proposed schedule.

Okuegmcpqgwu Ecvnqi Tgxkukqpu (department faculty listings; general curriculum, department, committee, or division information; or other relevant pages): These updates are not common. These revisions **f q pqv kpewfg** program changes. (See "Program proposals or revisions" above.)

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The Registrar's Office will send you proposals via the [Curriculum](#) workflow, for any relevant areas of the catalog within your purview. A PDF guide will be available on the Registrar's web page, and the Registrar's staff is available to help if you have questions or need assistance. Contact Sarah Sharp at sharps@reed.edu for help using Curriculum.

Contact Sarah Sharp (sharps@reed.edu) in the Registrar's Office if you have any questions!